



## **Policies**

**March 7, 2009**

### **General**

#### ***Objectives of the Club***

The objectives of the East York Basketball Club are to:

To promote and develop the game of basketball for the youth of East York and surrounding neighbourhoods.

To provide an opportunity for the boys and girls in the Club to develop new friendships and their basketball skills while having fun.

#### ***General Membership Requirements***

Applications for membership in East York Basketball Club shall be made annually on the form provided by the Club.

Download Membership Form from: [www.eastyorkbasketball.com](http://www.eastyorkbasketball.com)

All members are required to respect the objectives of East York Basketball Club and comply with the EYBC bylaws, policies and code of conduct.

All members shall remit fees to the Basketball Club at the time of registration.

The Club shall establish penalties for late payment or non-payment of monies.

Members with monies owing will be construed as not in good standing.

Membership fees shall be determined annually by the East York Basketball Club and set no later than July 30th of the calendar year.

All members of EYBC will be registered with Ontario Basketball, in part to ensure they are insured while participating with the club. No person, prospective member or member should participate on the court until their membership with OBA is complete.

#### ***Screening***

The East York Basketball Club accepts its responsibility to children, young adults, parents, volunteers and staff involved in its programs and is committed to enduring adherence to the following policy to support the provision of sound, safe and healthy basketball experiences in our community.

Specific personnel of the East York Basketball Club must submit to the screening process Criminal Record Check as established by the East York Basketball Club.

These positions include:

Session Coordinator

Rep. Coaches

Failure to do so may result in the immediate suspension of Club duties and/or refusal by the Board of Directors to renew membership in the Club.

### ***Criminal Record Check***

The East York Basketball Club requires specific positions within the Club to submit a Police Record Check (PRC) prior to appointment with the organization.

In the event of any irregularities on a Police Record Check the matter will be referred to the EYBC's President to resolve.

Following initial appointment to a position within the Club, which requires a PRC, no additional PRC's will be required as long as one serves with the Club without interruption.

### ***Financial Decisions***

All monetary expenditures in excess of \$150 must be authorized by the board in advance.

### ***Board Insurance***

The EYBC will purchase, each year, insurance designated to provide legal support in the event that claims are made against the board or individual board members.

### ***Monetary Remuneration***

In general the East York Basketball Club is a volunteer organization. No official of the club will receive payment for the duties they perform in support of the club.

Club officials will be remunerated for expenses incurred by them with proof of purchase.

The board, at its discretion, may declare one-time honorariums (not to exceed \$150) to volunteers of the club to denote extraordinary contributions to the club.

### ***Incident Reporting***

All incidents of significance (injuries, confrontations etc.) shall be documented by a member of the club and submitted to the board using the Incident Report included as Appendix A.

### ***Disciplinary/Complaints Committee***

Except where the OBA has jurisdiction, East York Basketball Club shall have overall responsibility for discipline of its members.

The Board may, from time to time, create a disciplinary committee consisting of the President and two other board members to deal with matters or complaints arising from EYBC business, activities and events, including but not limited to basketball competitions (including exhibition games), basketball practices, training camps, meetings and travel associated with these activities.

Complaints may be submitted to the club in writing: email or letter. All complaints will be acted upon. The club may convene a disciplinary meeting based on an incident associated with the club without a formal submission.

The disciplinary committee may take action against an individual associated with the club. These could include but not be limited to the following actions:

- verbal or written reprimand
- verbal or written apology
- removal from assigned duties (e.g. coaching)
- suspension of play
- withdrawal of membership

The decision and action taken by the disciplinary committee will be communicated and ratified by the full board.

Where discipline responsibility is assigned, a member shall have the right to appeal to OBA where applicable against the decision of the Club or other delegated discipline authority.

### ***Volunteer Involvement***

As a community program East York Basketball wishes to promote involvement by members of the community with special attention to high school community members looking to complete their required volunteer hours. The board and session coordinators are encouraged to promote youth involvement.

### ***Gender Equity Policy***

The East York Basketball Club is committed to providing an environment in which all individuals are treated with respect and dignity. Each individual has the right to participate in an environment which promotes equal opportunities and prohibits discriminatory practices.

### ***Fair Play Policy Statement***

Taking the lead of Basketball Ontario East York Basketball supports a Fair Play Policy. Basketball Ontario suggests that all sanctioned programs and services be made aware of this policy through the use of large posters in facilities, the distribution of pamphlets to athletes and coaches and the implementation of the Fair Play Policy & Procedures. The posters would display the following

information. All East York Basketball Club rep. programs and house league programs will make best efforts to promote this fair play policy.

**ENJOY** THE SPORT AND THE COMPETITION.

**CHEER** AS MUCH AS YOU WANT.

**VERBAL** OR **PHYSICAL** ABUSE OF FELLOW PLAYERS, SPECTATORS, COACHES OR OFFICIALS WILL NOT BE TOLERATED!

WE ARE ALL HERE TO HAVE **FUN** AND **ENJOY** OURSELVES.

PLEASE DO NOT TAKE THE FUN OUT OF SPORTS FOR OTHERS.

IF YOU DISREGARD OUR POLICY, YOU WILL BE ASKED TO LEAVE OUR FAIR PLAY FACILITY.

## **House League**

### ***Club Membership***

All players participating in house league programs must be a member of the club and registered each year with the OBA.

### ***Volunteer membership and OBA Registration***

All volunteers participating in house league programs in any capacity must be a member of the club and registered each year with the OBA.

### ***Program Structure***

In an attempt to encourage skills development East York Basketball's sessions will be structured as follows:

The sessions will be 1.5 hours with exception for Tyke which will be an hour long.

Approximately half the session will be dedicated to warm-up and skills development, with the remainder to an organized scrimmage

A Session Coordinator will be identified for each program and be responsible to run the session and organize volunteers to help them.

The Session Coordinator, with input from volunteers and participates, can adjust the level of intensity of drills and game play to meet the skill level of participates.

All participants will have equal time in ALL activities.

## **Rep. Program**

### ***Player Registration***

All players in sanctioned EYBC and OBA competitions must be registered each year as defined by the OBA Constitution within OBA's age guidelines.

EYBC rep players shall not play for more than one (1) rep team during a given season.

### ***Team Registration***

All Rep. teams registered to compete as members of the East York Basketball Club shall be organized as defined by the OBA Constitution.

### ***Team Officials***

Every competitive team must have at least one (1) registered team officials who has completed the required courses of the NCCP Coaching criteria as stated by the OBA.

### ***Team Finances***

Each rep. team will be responsible for all financing of the team including:

- OBA fees
- facilities cost (except those financed by the club)
- uniforms and equipment
- traveling costs and expenses for out of town games and tournaments

The coaches of each shall present and gain approval from the board for its team budget before Dec. 1 of each season. Once approved, the budget will be presented in writing to the players/parents before Dec. 15 of each season.

The costs borne by the players/families should be reasonable to allow the greatest access by the community. Emphasis should be placed on participation rather than excessive equipment or traveling costs. To that end the maximum fee per player for the season will not exceed \$600. The team may chose to participate in fundraising activities to supplement the budget.

The coaches or their designate should maintain a separate bank account for the teams banking activities. All monies (player fees, facilities, equipment costs, tournament fees etc.) for the team should flow from that account.

At the end of the season the coaches should present the board and the players/parents documentation reflecting the financial activity of the team including the statements associated with the bank account.

The coaches should be prepared to provide the status of team finances to either the board and/or player/parents upon request.

### ***Playing under OBA Guidelines***

All rep. teams will follow rules, guidelines and best practices of the OBA.

## Appendix A



### Incident Report

**Date:**

**Incident Reporter:**

**Phone number:**

**Incident Description:**

**Persons involved in the incident:**

**1) Name:**

**Phone number:**

**2) Name:**

**Phone number:**

**3) Name:**

**Phone number:**

**4) Name:**

**Phone number:**

**Other persons witnessing the incident and their comments:**



## Code of Conduct

### General

Taking the lead of Basketball Ontario's East York Basketball promotes a Code of Conduct for participants and volunteers of the club. The following paragraphs outline the expected code of conduct for coaches / session coordinators, participants, officials, and spectators.

The various codes should be overtly promoted and exhibited to all those associated with the club.

#### ***Coaches / Session Coordinators Code of Conduct***

Be a **Leader**, a positive influence and role model.

Reward effort, fair play and commitment.

Recognize and respect the differences in your athletes.

Demonstrate respect for all individuals involved in the game.

Always consider the physical and emotional well being of the athletes.

**Communicate** in a positive and rational manner.

**Respect** and coach within the spirit of the game.

Always attempt to contribute to the betterment of the game.

#### ***Participants Code of Conduct***

**FAIR PLAY** is the participant's first priority.

Participate for the love and enjoyment of the game.

Respect the efforts and accomplishments of your team-mates and your opponents

Respect officials, coaches, spectators and event organizers.

Respect the facility you visit or in which you play.

Respect the rules of the game.

#### ***Officials Code of Conduct***

Officials shall master both the rules of the game and the mechanics necessary to enforce the rules, and shall exercise authority in an impartial, firm and controlled manner.

Officials shall work with each other and Basketball Ontario in a constructive and cooperative manner.

Officials shall uphold the dignity of the profession in all interactions with athletes, coaches, team managers, scorekeepers, timekeepers, convenors, tournament personnel and spectators.

Officials shall prepare themselves both physically and mentally, shall wear the approved OABO uniform, and shall comport themselves in a manner consistent with the high standards of the profession.

Officials shall be punctual and professional.

Officials shall remain mindful that their conduct influences the respect that athletes, coaches and spectators hold for the profession.

### ***Spectator's Behaviourial Guideless***

Anyone watching a particular athletic activity or event whether sitting or standing is considered a spectator. A spectator may be a parent, a relative, friend, teammate, opposing player, administrator or coach not directly involved in the game. Spectators are an important part of any athletic activity, however they are not essential. Spectators should never influence the outcome of an event and must never pose a distraction to players, other spectators, timers, score keepers or referees

Support the game of basketball!

Stress the importance of **participation**.

Avoid spectator imposed pressures to win.

Be **supportive** of the athlete, team, coach, opponents and officials.

Maintain a supportive, constructive atmosphere conducive to personal development.

Refrain from negative communication with players, coaches, the scorers' table or game officials.

Remain in the spectators' section, and refrain from entering the playing area at any time.